

FIRE RISK ASSESSMENT

Premises	Revolution Gymnastics Club: Units 7-8, Selly Oak Industrial Estate, Elliott Road, Selly Oak, Birmingham B29 6LR
Areas covered	Gymnasium, pits/podium, offices, reception, circulation, exits and any other occupied areas
Responsible person / duty holder	
Assessment date /	
Persons at risk	Participants, coaches, staff, volunteers, parents, visitors, contractors; disabled persons and anyone requiring assistance
Review date	

1. Evidence already available

- The club has an Emergency/Evacuation Procedure. It describes evacuation when the alarm sounds, escorting classes to an assembly point and completing a register.
- The procedure states that evacuation maps are displayed and identify exits, primary/secondary routes, extinguishers, alarm call points, assembly points, first aid and a defibrillator. These locations and signs have not been independently verified.
- The procedure identifies an alarm zone for pits/podium (Zone 6), but the alarm design, zoning and cause-and-effect have not been verified.
- Management reports a fire-system service is planned. Its date, scope, findings and any remedial works are not yet documented.

2. Fire hazard and precaution review — site checks required

Ignition sources

Potential hazard / concern: Electrical distribution, sockets, portable appliances, lighting, heating, charging, maintenance/hot works

On-site verification required: Inspect condition, PAT/maintenance arrangements as appropriate; check isolation and control of ignition sources.

Fuel / combustible materials

Potential hazard / concern: Foam pits, mats, upholstery, stored equipment, packaging, paper, cleaning materials

On-site verification required: Inspect pit construction and materials, storage, waste management and separation from ignition sources.

Fire spread / building layout

Potential hazard / concern: Compartments, doors, voids, ceiling/roof, pits/podium and adjoining units
On-site verification required: Verify fire doors, compartmentation, penetrations, escape-route protection and landlord responsibilities.

Detection and warning

Potential hazard / concern: Fire alarm system and call points described in emergency procedure
On-site verification required: Confirm coverage, audibility, routine tests, maintenance certificate and defects; retain forthcoming service report.

Escape and evacuation

Potential hazard / concern: Routes, exits, assembly point and register described in emergency procedure
On-site verification required: Walk every route; verify clear exits, emergency lighting, signage, door opening and evacuation capacity during busiest sessions.

People needing assistance

Potential hazard / concern: Children, visitors and disabled people, including those with mobility/sensory needs
On-site verification required: Confirm assistance arrangements, staff roles, supervision and individual evacuation plans where needed.

Fire-fighting equipment

Potential hazard / concern: Extinguishers marked on evacuation plans
On-site verification required: Verify correct types/locations, access, inspection/service dates and staff instructions.

Training and drills

Potential hazard / concern: Evacuation procedure exists
On-site verification required: Verify staff induction, drills, records, alarm response and roll-call arrangements.

External factors

Potential hazard / concern: Shared services, neighbouring units, deliveries, refuse and external access
On-site verification required: Check landlord arrangements, fire service access and external assembly point safety.

3. Priority action register

<u>Action</u>	<u>Person(s) Responsible</u>	<u>Evidence / completion</u>	<u>Risk Level (0 – 5)</u>
On-site fire risk assessment and record findings, risk ratings and required measures.			
Fire alarm service date/report; record any faults and remedial works.			
Verify evacuation maps against site, check for clear access and suitability of escape routes.			
Inspect: <ul style="list-style-type: none"> - emergency lighting - fire doors - extinguishers - combustible storage - 			
Staff fire training/ drill records Check knowledge, identify required training, select drill dates.			

4. Assessment conclusions and sign-off

Overall fire risk rating: _____

Significant findings / further controls:

Assessor name: _____

Signature: _____

Date: _____

Next review: _____